

Early Access Executive Committee Meeting Minutes
12/19/2012

In attendance: Cindy W., LauraBelle, Meghan, Chris, Heather, Julie H., Rae (phone), Kate, Chad, Maria (phone).

Great, positive feedback on the procedures and web IFSP training videos. Videos are available online at Eduvision on Heartland's website.

IDPH Update December 2012 provided in writing. Nothing to add.

Lead agency update

LauraBelle:

- Busy with the move.
- The annual performance report is extended to February 15th.
- About the 14 indicators, viewed data at the council meeting.
- Last week conference call regarding the Part C federal application. New change: we don't have to provide documentation that we posted for comment.
- Looking at the budget and use of funds for that application. Will put that on the ICEA agenda.

Cindy:

- CrEAG form: provisional approval last year. This is a finance piece, including an attachment for updated policies and assurances. Waiting for legal review of policies and assurances as well as EA manual procedural safeguards. CrEAG due February 1.
- Have reviewed all indicators as a council except for C3. Do at January meeting.
- If you meet your targets, you don't have to include plan for improvements in APR.
- Got rid of two indicators (10 and 11)
- Kate Small is the new hire as the Part C education consultant for monitoring.
- January 29th - new system for IFSP.

No Medicaid update; Jim did update on new forms last meeting. Nothing new to add. Meghan working with him on an FAQ; coordinating with the AEAs on when he is available to answer questions.

Governor's Report: LauraBelle

- Report looks similar to prior ones
- Due TODAY (12/19) by 2:00.
- Added content from an AEA perspective on the services they provide.
 - Gave feedback
 - New graph for amount of funds towards part C- more than what people had thought.
 - Funds spent differently in every AEA.
 - Vast majority going to fund service providers, not service coordinators. May not be universal across the state.
- Early Childhood outcomes data
 - A very condensed version.
- Problem: gone over the number of pages.
 - Decreasing the size of the print.
- Get Cindy on the front page- her contact information.

Plan for ICEA meeting.

- C3 indicator to review
- Update on ARRA project (CHSC) if time. Rae have an ARRA project as a back-up.
- Kim Thomas is looking at services through the NICU. Would like ½ hour to share vision.
 - Rae did meet with personnel about NICU at Univ of Iowa hospitals.
 - Debra spoke with head of NICU and lay foundation for working together. They felt they had enough people in and out with the people they had. Her feeling is to stay tune; still trying to show value of having EA and highlight the work they do.
 - Cindy: Schedule NICU for an hour.
- Demonstrate IFSP at ICEA. Access test site that we can use for the IFSP demo.
 - Get feedback from the ICEA members using the IFSP system. (90 minutes)
- Susan Maude potentially present about personnel prep. Aryn emailed about Susan presenting on teacher prep issues. How to prepare students to do an IFSP/IEP. Add to later meeting.
 - Melissa has been visiting colleges that provide endorsement 100 which ties into the IHE topic and is part of the Part C Comprehensive System of Personnel Development (CSPD).
 - Need to think about what we want the council to contribute so this is not just a sit and get information session. Perhaps add a component that stakeholders provide input into would be helpful for them such as training so that IHEs (Institutions of Higher Education) understand Part C personnel needs.
 - Melissa is in charge of pre-service and in-service as part of CSPD. She needs involved in this conversation and planning.
 - We are responsible as a lead agency for providing CSPD through the Part C federal grant.
 - Table this topic until March
- We will need a plan B regarding driving to Des Moines if weather is bad. Conference call 10-noon.
 - Opening Welcome over the phone
 - C3 indicator review

Respectfully submitted by
Kate Small
12/19/2012